

MORTICIAN BOARD MEETING

March 22, 1999

Bureau of Occupational Licenses
1109 Main Street Suite 220
Boise ID 83702

ROLL CALL: Ed Robertson, Chairman
Laine Eckersell
Jeffrey Blackmer

ALSO PRESENT: Budd Hetrick, Deputy Bureau Chief
Roger Hales, Administrative Attorney
John Kersey, Supervising Investigator
Janice Wiedrick, Secretary
Bureau of Occupational Licenses

Debra Stoner and Dick Scudder, Idaho Memorial Society

Chairman Ed Robertson called the meeting to order at 9:10a.m.

John Kersey, Supervising Investigator reported that of the five complaints registered in 1998, three are open and under investigation.

The inspection form was discussed and additions to the form were suggested.
Refrigeration and the temperature of the refrigerator were discussed.

Also helpful to the Crematory operators would be a standardized log form for use in the crematory and a rule on the disposal of unclaimed cremains.

The Bureau is to format a standardized log for crematories for distribution to the Board for review.

Budd Hetrick, Deputy Bureau Chief, distributed the financial report showing a balance of \$3,274.89. The Board may need to consider increasing the cap in the Law next year for a fee increase.

The Board would like to see on the financial report, the side-by-side, year-to-date balances for the last year and the present year on the first page of the report.

Mr. Hetrick reported the web page is up and running for each of the Boards and if changes or additions are needed to let him know.

Mr. Hetrick distributed a copy of the renewal form to the Board and asked for suggestions on what is needed for the renewal notices. Any changes or suggestions need to be to Mr. Hetrick before May 15, 1999 for inclusion in this year's renewal cycle.

The Board approved the use of a new Mortician Certificate of Authority. A copy of the new Certificate is to be sent to the Board for approval.

Ed Robertson moved to go into executive session for discussion of possible litigation.
Jeffrey Blackmer seconded the motion, motion carried.

Jeffrey Blackmer moved to come out of executive session, Laine Eckersell seconded the motion, motion carried.

Steve Gordon and Tim Alden of Alden-Waggoner Funeral Chapel met with the Board to discuss the letter they received on supervision of MRT's being full-time, direct and immediate supervision.

At Alden Waggoner Chapel the supervision for three-fourths of the time is direct and immediate supervision. During the last quarter of the internship, the MRT is allowed to do embalming without direct supervision but a licensed Mortician is on the premises and is immediately available for consultation.

The Board asked Mr. Alden and Mr. Gordon to review the MRT reporting forms and make any suggestions they felt were needed and to help the Board define supervision so that a rule can be written for clarification of supervision. Perhaps a time frame of the percentage of hours/cases with immediate, direct supervision and a percentage of hours/cases without direct supervision. Also, how immediate (within 20/30 minutes) the supervisor needs to be.

When the information from Mr. Alden and Mr. Gordon arrives at the Bureau, copies are to be made and distributed to all Board members and Roger Hales. A conference call can then be established to start the drafting process on rule/law changes.

BOARD BUSINESS FILE

The examination questions were reviewed and on two of the questions, answers were clarified by adding “authorization for final disposition/transit permit.”

Jeffrey Blackmer moved to approve the minutes of January 19-20, 1999 board meeting. Laine Eckersell seconded the motion, motion carried.

OLD BUSINESS

Roger Hales met with the Board to discuss the pre-need law. The salesman must have a Certificate of Authority to sell goods and services and in order to get the Certificate of Authority, they must hold a Mortician license.

REVIEW OF FILES

The Board reviewed files with the noted results:

Lance Peck-requested extension of MRT until the next examination – Denied, he held the MRT for over two years.

Bradley Youngstrom- requested extension of MRT until the next examination- Denied, he filed final report.

Jeffrey Scott Simpson- requested extension of MRT until the next examination- Denied, he filed final report.

Gordon Murri- Terminate file for lack of activity.

Cremation Society of Idaho- filed incomplete application for Crematory/Funeral Establishment. A letter to be sent outlining what is required to complete application and that they may be in violation of the Law if the business sold in February as stated in the application.

Arnold Gogan, Jeremie Grasmick and Donald James Esenwein, Jr. files be terminated for lack of activity.

David Cornelison – MRT will be cancelled by April 4, if no entrance interview has taken place. Refund the \$35 MRT fee.

Garon C. Miskin – asked that the supervisor be changed to Chris Peterson- Board approved change.

Lisa Oakes of Colonial Funeral Home in Pocatello-working in the preparation room without holding a license. Needs investigation.

July 19-20, 1999 Board meeting agenda

1. change cap in law for possible fee increase,
2. change reinstatement fee to \$250.00,
3. rule to standardize the cremation log,
4. rule for disposal of unclaimed cremains,
5. define supervision by rule,
6. clarify MRT time before school- once final report is filed MRT is complete-no more MRT time available, and
7. define immediate for supervisor.

Having no further business before them, the meeting adjourned at 2:35p.m.

Ed Robertson, Chairman

Jeffrey Blackmer

Laine Eckersell

Carmen Westberg, Bureau Chief